

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 404

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	CD means _____	Compact Disk	Complete Disk	Computer	All of these	A
2	CD_____ means rewritable.	CD-RW	R-E	RM	RI	A
3	CD-R means _____.	CD-recordable	CD-readable	CD-Rewritable	None of these	A
4	CHARACTERISTIC OF I.C. is that it _____	Bulky	Slow	Never Became Warm	None of these	C
5	Circular button at the left side of Task Bar is known as	Desktop	Taskbar	Explorer	Start Button	D
6	_____ is shortcut key is used to save the document	Ctrl+A	Ctrl+S	Ctrl+D	Ctrl+E	B
7	_____ option is used to get reference of specific place in Document.	Bookmark	footnote	Caption	Field	A
8	_____ key is used to delete the only text of the table.	Delete	Insert	Shift	Enter	A
9	_____ option is used to change the selected text into uppercase or lowercase	Case	Change case	Change	Convert	B
10	_____ option is used to replace the text in document	Change	Replace	Edit	Find	B
11	Fill Command is provided in _____ Tab	Home	Tools	File	Format	A
12	For example using = Min (B4:B10) formula, we get the smallest number in cell B4 to B 10,	TRUE	FALSE			A
13	Formula is nothing but the instruction regarding the calculations.	TRUE	FALSE			A
14	Formulas must be provided in the Output Cell using Input Cell to use the Goal Seek.	true	false			A

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15	Formulas with Absolute refereces always _____	None of these	Refer to same cells, regardless of the location of the formula	Refer to different cells	Produce Zero as the default	B
16	At the bottom side of the Animation Pane, with ----- button we can change the sequence of objects to be animated	sequence	Preferences	Re-order	Priorities	C
17	Blank, Comparison, Title only etc. are the types of slide layouts in PowerPoint.	TRUE	FALSE			A
18	Hardware that creates sound from a Mathematical representation-	Set top Box	Speaker	Sound Synthesizer	Receiver	C
19	Blinds, Honeycomb, Cube, Doors are some of the Transition effects in PowerPoint.	TRUE	FALSE			A
20	BMP means _____	Bitmap	Presentation	Document	Folder	A
21	In Windows 10, Date & Time can not be changed through Date & Time icon.	TRUE	FALSE			B
22	In Windows10, Date & Time icon is available on the _____	Tool Bar	Task Bar	Menu Bar	Address Bar	B
23	In Windows10, generally _____ is placed at the bottom of screen.	Recycle Bin	Task Bar	My Computer	My Documents	B
24	In Windows 10, pressing Ctrl + A will _____	Cut the selected item	copy the contents	Select all items in a document or window	Paste selected item	C
25	In Windows 10, pressing Ctrl + C will _____	Copy selected item	Cut selected item	Paste selected item	Delete selected item	A